

**TITLE 64  
LEGISLATIVE RULE  
DIVISION OF HEALTH  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES**

**SERIES 78  
RADON LICENSURE**

**§64-78-1. General.**

1.1. Scope. -- This legislative rule establishes procedures and standards for the licensure and training of persons engaged in activities related to radon measurement or mitigation. This rule should be read in conjunction with the definitions and provisions of W. Va. Code §16-34-1 et seq. (Licensure of Radon Mitigators, Testers, Contractors and Laboratories).

1.2. Authority. -- W. Va. Code §§16-34-6 and 16-1-7.

1.3. Filing Date. -- April 29, 1999.

1.4. Effective Date. -- July 1, 1999.

**§64-78-2. Application and Enforcement.**

2.1. Application - This rule applies to radon mitigators, radon testers, radon contractors, radon training facilities and radon laboratories.

2.2. Enforcement - The enforcement of this legislative rule is vested with the director of the Division of Health.

**§64-78-3. Definitions.**

3.1. EPA - The United States Environmental Protection Agency.

**§64-78-4. General Prohibitions.**

4.1. In addition to the prohibitions in W. Va. Code §16-34-3(a), no training shall be conducted without a valid radon training license.

4.2. Subsection 4.1 of this section does not apply to the individuals or entities described in W.

Va. Code §16-34-3(b) or any of the following:

4.2.a. The regulation of construction practices; and

4.2.b. The regulation of retail sales of radon test kits for the use by individuals to conduct their own radon testing in buildings owned or leased by them.

**§64-78-5. Application for Licensure as a Radon Mitigation Contractor, Radon Tester, Mitigation Specialist, Radon Laboratory, Radon Testing or Radon Training Facility.**

5.1. To apply for a license as a radon mitigation contractor, the applicant shall submit to the director an application provided by the director which shall include the following:

5.1.a. The name and business address of the applicant;

5.1.b. The name of the chief executive officer, partners or the sole proprietor of the business;

5.1.c. The names of employees directly involved in radon testing or mitigation and the following:

5.1.c.1. Documentation that each applicant or employee has successfully completed the training approved by the director. The documentation shall include the course title, course sponsor, names of course instructors, date and place of course; and

5.1.c.2. Documentation that the applicant has passed the examination recommended by the United States Environmental Protection Agency;

5.1.d. A description of any of the following matters to which the applicant or a person involved with the applicant on a radon project was a party:

5.1.d.1. Any radon mitigation or radon testing projects which were terminated prior to completion;

5.1.d.2. Any penalties, citations, administrative orders or actions pertaining to radon mitigation or radon testing; or

5.1.d.3. Any lawsuits pertaining to radon mitigation or radon testing. Copies of initial pleadings and final orders shall be attached to the application;

5.1.e. A description of the basic quality assurance and quality control procedures that will be utilized by the applicant for each type of measurement device used;

5.1.f. A description of the radiological safety plan designed to track employee radon exposure and keep it as low as reasonably achievable;

5.1.g. A description by type, manufacture and model number of all instruments to be used in radon measurements. If the applicant intends to use devices requiring non-portable equipment for analysis, the applicant shall list the name and address of the radon laboratory providing the analysis and its issued license number; and

5.1.h. A description of the method of instrument calibrations.

5.2. To apply for a license as a radon tester, the applicant shall:

5.2.a. Submit to the director an application on a form prescribed and provided by the director, which shall include the information required by paragraphs 5.1.a. and 5.1.e. to 5.1.h. of this section.

5.2.b. Provide documentation that the applicant has successfully completed the training required by paragraph 5.1.c.1. of this section; and

5.2.c. Provide documentation that the applicant has passed the examination required by paragraph 5.1.c.2. of this section.

5.3. To apply for a license as a radon mitigation specialist, the applicant shall:

5.3.a. Submit to the director an application on a form prescribed and provided by the director, which shall include information required by subdivisions 5.1.a. and 5.1.e. to 5.1.h. of this section;

5.3.b. Provide documentation that the applicant has successfully completed the training required by paragraph 5.1.c.1. of this section; and

5.3.c. Provide documentation that the applicant has passed the examination required by paragraph 5.1.c.2. of this section.

5.4. To apply for a license as a radon laboratory, the applicant shall:

5.4.a. Submit to the director an application on a form prescribed and provided by the director, which shall include the information required by subdivisions 5.1.a. and 5.1.e. to 5.1.h. of this section; and

5.4.b. Provide documentation that the applicant is on the United States Environmental Protection Agency's proficiency list or its equivalent.

5.5. To apply for a license to train radon testers and radon mitigators the applicant shall provide evidence that the training center has been approved to conduct radon testing or radon mitigation training by the United States Environmental Protection Agency.

5.6. An individual, business entity or government entity may hold more than one license. An applicant shall submit a separate application and pay a separate fee with each application, except a holder of a radon mitigation specialist license who is a business owner eligible for a radon mitigation contractor license under the provisions of W. Va. Code §16-34-5(c) is not required to pay the fee for the radon mitigation

contractor license.

5.7. An application for licensure shall be accompanied by a nonrefundable check or money order.

**§64-78-6. License Renewal.**

6.1. Each license issued under this rule is nontransferable and shall expire one year from the last day of the month in which it is issued. A license may be renewed by the director if an applicant applying for renewal:

6.1.a. Submits an application for renewal, including the licensee's number and appropriate information as required under subsections 5.1 to 5.5. of this rule; and

6.1.b. Submits the application for renewal no less than thirty (30) days before the expiration of the existing license.

6.2. An application for licensure renewal shall be accompanied by a nonrefundable check or money order.

6.3. The director shall issue a license after receiving the appropriate fee and the information requested in the application.

**§64-78-7. Licensee Requirements.**

7.1. Licensed radon testers shall:

7.1.a. Operate in strict accordance with licensure requirements;

7.1.b. Obtain, in writing, from the director, approval for any change which would render the information submitted to obtain the original license inaccurate; and

7.1.c. Use only the services of a radon laboratory licensed by the director to analyze samples for the presence and concentration of radon.

7.2. Licensed mitigation specialists shall:

7.2.a. Operate in strict accordance with

licensure requirements;

7.2.b. Afford the director the opportunity to inspect any radon mitigation project;

7.2.c. Maintain records of each radon mitigation project that the specialist has supervised or performed and make these records available to the director upon request. These records are maintained for a minimum of three (3) years and include the following:

7.2.c.1. The name and license number of the individual who supervised the radon mitigation;

7.2.c.2. The names and license numbers of all radon testers and mitigation specialists involved in the project;

7.2.c.3. The location and description of the project;

7.2.c.4. The radon measurements including the screening measurements, follow-up measurements and the post-mitigation measurements;

7.2.c.5. The start and completion dates of the project; and

7.2.c.6. A summary of the basic procedures that were used to reduce radon concentrations;

7.2.d. Report to the director once every three months the requirements of paragraphs 7.2.c.1. through 7.2.c.6. of this section.

7.3. Licensed radon mitigation contractors shall:

7.3.a. Comply with the requirements of subdivisions 7.1.a, 7.1.b. and 7.2.b. of this section;

7.3.b. Provide adequate equipment for worker protection to keep exposures to radon as low as reasonably achievable; and

7.3.c. Ensure that all radon testers, radon

mitigators and radon laboratories involved in a project have a valid West Virginia license.

7.4. Licensed radon laboratories shall:

7.4.a. Report all State radon test results in picocuries per liter (pCi/l) to the director on a three(3)-month basis by city, street, and zip code; and

7.4.b. Maintain radon test results for a minimum of three years.

7.5. Holders of a radon training course license shall:

7.5.a. Comply with provisions of subdivision 7.1.b. of this section;

7.5.b. Issue a certificate of completion to each individual who successfully completes the courses; and

7.5.c. Submit to the director a list of all individuals who successfully complete the course.

**§64-78-8. Special License Requirements.**

8.1. Special licensure requirements are as provided in W. Va. Code §16-34-4.

**§64-78-9. Record Keeping and Confidentiality.**

9.1. The director shall maintain a list of all licensed radon testers, mitigation specialists, mitigation contractors, radon training facilities, and radon laboratories licensed by the state. On request, the director shall provide a copy of all or part of the list to any individual, business entity or government entity in accordance with the Division of Health's Fees for Services rule, 64CSR51.

**§64-78-10. Applications from Out of State Practitioners.**

Any individual, business entity or government entity that holds a valid license issued by another jurisdiction with requirements for practice as a radon tester, mitigation specialist or mitigation contractor as rigorous as those imposed by West Virginia, may apply for a license as a radon tester,

mitigation specialist or mitigation contractor by providing the proper supporting documentation and paying the appropriate fee.

**§64-78-11. Records Review.**

All licensees shall afford the director, at all reasonable times, the opportunity to examine records which are required to be maintained by the provisions of this rule.

**§64-78-12. Reprimands, Suspensions or Revocation of Licenses, Orders, Hearings.**

12.1. W. Va. Code §16-34-13 governs reprimands, suspensions or revocations of licenses, orders and hearings.

12.2. Those persons adversely affected by the enforcement of this rule desiring a contested case hearing to determine any rights, duties, interests or privileges shall do so in a manner prescribed in the Division of Health's rule, Rules and Procedures for Contested Hearings and Declaratory Rulings, 64 CSR 1.

**§64-78-13. Penalties.**

13.1. W. Va. Code §16-34-14 governs penalties.

64CSR78

TABLE 64-78 A

LICENSURE FEE SCHEDULE

| Type of License                                       | Fee    |
|---|--------|
| Radon Contractor License for Renewal                  | \$ 100 |
| Radon Mitigation Specialist License<br>Or Renewal Fee | 100    |
| Radon Testers License or Renewal Fee                  | 50     |
| Radon Laboratory License or Renewal Fee               | 100    |
| Radon Training Facility License or Renewal Fee        | 50     |