



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Earl Ray Tomblin
Governor

Bureau for Children and Families
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Michael J. Lewis, M.D., Ph.D.
Cabinet Secretary

Memorandum

DATE: November 1, 2011

TO: Commissioner, Deputy Commissioners, Office Directors, Regional Directors, Community Service Managers, Program Managers, Regional Program Managers, Adult Service Consultants, Social Service Coordinators, Social Service Supervisors, Homefinding Supervisors, Adult Service Staff

FROM: Jane McCallister, Director, Children and Adult Services
By: Wade Samples, Health and Human Resource Specialist, Sr.

SUBJECT: SSI/SSA Checks for Adult Family Care Homes and Assisted Living Facilities and Income Verification

**PROGRAM INSTRUCTIONS
AS-11-02
Effective Date: January 1, 2012**

Supplemental Security Income (SSI) payments will increase 3.6 percent in January 2012. For a single individual, the increase will be an additional \$24.00, raising their checks from \$674.00 to \$698.00 per month. Recipients of SSI that reside in an Adult Family Care Home or an Assisted Living Facility will have their personal expense allowance remain at \$131.50 per month. Providers will receive an increase of \$24.00 per month per client from the increase in the client's SSI check.

A similar 3.6 percent increase will be made in all regular Social Security (SSA) benefits in January 2012. The actual dollar amount of the increase for SSA recipients varies according to the previously received rates. Social Workers will need to verify the incomes of each client/resident receiving an SSA check. Non-SSI residents in Adult Family Care Homes and Assisted Living Facilities will

continue to be eligible for a Supplement to their provider if their income, less the \$131.50 personal allowance, does not exceed the cost of their care at the state flat monthly rate.

Medicare C and D premiums may change and increase year to year. Any changes require a new Provider Agreement completed for all residents of Adult Family Care Homes and Assisted Living Facilities in order to reflect these income changes. All agreements should be completed, signed, and entered into FACTS no later than the end of January, 2012. (**Note:** New Payment Agreement information should not be entered in FACTS until the 6th working day in January, 2012 [after January 10, 2012] in order to ensure correct payments to providers for December services).

Rates for the calendar year 2012 will be paid at the flat monthly rate as follows: \$903.90 per month will be paid to Adult Family Care Home providers and \$1146.32 per month to Assisted Living Facility operators.

If you have any questions, please contact Wade Samples in the Division of Children and Adult Services at (304) 356-4583 or via e-mail at Wade.L.Samples@wv.gov.