

These are the steps your family will go through in the early intervention process.



1. Referral

- You, your physician, or others with a concern about your infant/toddler's development (age birth to 35 months) can make a referral to WV Birth to Three (WVBTT).
- The first step to getting help is to make a referral by calling
1-866-321-4728.

2. First Visit

- When a referral is received, an Interim Service Coordinator (ISC) will call you to schedule a home visit, at a time that's good for you, to explain the WVBTT process and begin planning for the next steps.

3. The Evaluation

- If your child has a substantial delay in an area of development* or has certain risk factors, he/she may be eligible for WVBTT services.
- You will select 2 WVBTT professionals who will work with you and gather information to determine if your child is eligible to receive services.
 - Eligibility is not based on income.

*Areas of Development

- thinking and learning
- motor (including vision and hearing)
- speech
- social/emotional
- self-help skills

*** You, as a family, may choose to proceed at your own pace, stop eligibility determination, or withdraw from the program at any time. ***



4. The Individualized Family Service Plan (IFSP) Meeting

- If your child is eligible, with your consent, you will help develop an IFSP within 45 days of the referral.
- Your IFSP team will help you decide which services you need to help you help your child learn and grow.

5. Delivery of Services

- Your IFSP services will be provided in your home or community.
- IFSP services should begin no later than 30 days after you signed the consent.
- The IFSP will be reviewed at least every 6 months, or sooner, if you request.
- WVBTT supports and services are provided at no charge to the families.

6. Service Coordination

- At the initial IFSP meeting, you met your ongoing service coordinator who will work with you to make sure your IFSP services are meeting your needs.
- The ongoing service coordinator will also link your family to other available community services, as needed.

7. Transition

- Your child will leave the WVBTT system when he/she turns three years of age.
- Your service coordinator and IFSP team will help you with the transition process, including exploring other possible services.



For more information about WV Birth to Three, please visit www.wvdhhr.org/birth23.

WV Birth to Three services and supports are provided under Part C of the Individuals with Disabilities Education Act (IDEA) and administered through the WV Department of Health and Human Resources, Office of Maternal, Child and Family Health.